

OBTAINING INFORMATION DIRECTLY FROM BUSINESS SCHOOL

Dear Student,

You can now make all your enquiries directly to the Business School by contacting BS staff on their direct telephone numbers as shown below:

	<u>Name / Position</u>	<u>Direct No.</u>	<u>E-mail Address</u>
<u>Course commencements</u>			
FCHRM and CCHRM	Mr. Arjuna Ranasinghe	011 219 9212	arjuna@cipmlk.org
ECOSH	Ms. Kabilarsha Sriskandarajah	011 219 9213	kabilarsha@cipmlk.org
PQHRM	Mr. Harshana Lakshan	011 219 9210	harshana@cipmlk.org
	Mr. Thilan Nirmana	076 603 4558	nirmana@cipmlk.org
	Ms. Heshy Perera	011 219 9211	heshy@cipmlk.org
NDTHRD	Ms. Amila Kulasekara	011 219 9214	amila@cipmlk.org
MSC	Ms. Sanjeewa Munasinghe	011 219 9221	sanjeewak@cipmlk.org
<u>Attendance matters – PQHRM</u>			
	Mr. Thilan Nirmana	076 603 4558	nirmana@cipmlk.org
	Mr. Harshana Lakshan	011 219 9210	harshana@cipmlk.org
<u>PQHRM / NDHRM Research matters</u>			
	Ms. Amila Kulasekara	011 219 9214	amila@cipmlk.org
	Mr. Janaka Kumara		janaka@cipmlk.org
<u>Examination dates/schedules</u>			
FCHRM and CCHRM	Mr. Chanaka Madhusanka	011 281 0368	madhusanka@cipmlk.org
PQHRM	Ms. Iroshani Ariyasena		iroshani@cipmlk.org
Any matters relevant to Examination	Indika Wijayasriwardana (Senior Manager – Examination)	011 219 9939	indika@cipmlk.org
<u>Any other matters relating to short-term study programmes</u>			
	Ms. Lashika Liyanarachchi (Assistant Manager – Programmes)	011 219 9216	lashika@cipmlk.org
<u>Any other matters connected to study programmes (All Programmes)</u>			
	Mr. Anushka Earskin (Senior Manager – Programmes)	077 987 4411	anushka@cipmlk.org
<u>Any Grievances relevant to Business school</u>			
	Mr. U.A.C. Obeysekere (Director – Business School)	011 285 6844	chrisanthao@cipmlk.org
<u>Examination Results</u>			
<ul style="list-style-type: none"> Results are not communicated over the phone or at the examination unit verbally. Results are displayed in the notice board and uploaded to the CIPM web site. If you need to know your results of past modules send a request to Senior Manager- Examination by an e-mail (indika@cipmlk.org) providing your full name, NIC number and index number. 			
<u>Obtaining an Academic Transcript</u>			
<ul style="list-style-type: none"> Fill the form and hand it over to the information desk at the Business school entrance. Urgent requests should immediately be referred to Senior Manager – Examinations. 			
<u>General Information</u>			
<ul style="list-style-type: none"> We appreciate that your telephone calls to Business School are made on weekdays as we can attend to your requests immediately on weekdays. Please note that the Business School staff members are fully busy on weekends with lectures and related works. If the required information is not provided immediately, you will be anyway furnished with required information within the shortest possible time. Therefore, please provide your contact information to enable the Business School to respond accordingly. 			
Director – Business School			Mr. U.A.C. Obeysekere